

COUNTY COMMISSIONERS  
Chair, Bob Lucey, District 2  
Vice-Chair, Vaughn Hartung, District 4  
Alexis Hill, District 1  
Kitty Jung, District 3  
Jeanne Herman, District 5



COUNTY MANAGER  
Eric P. Brown

## NOTICE OF MEETING AND AGENDA

ASSISTANT DISTRICT ATTORNEY  
Nathan Edwards

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS - 1001 E. 9th Street, Reno, Nevada 89512

COUNTY CLERK  
Janis Galassini

**September 21, 2021**  
**10:00 a.m.**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Public Comment.** Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.gov](mailto:Washoe311@washoecounty.gov), or voice message at: (775) 954-4664. The County will make reasonable efforts to include all comments received by 4:00pm on September 20, 2021 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc](http://www.washoecounty.us/bcc) <http://www.washoecounty.us/bcc>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Appearance by Washoe County Recorder, Kalie Work to provide an update on the Recorder's Office's Innovations. FOR DISCUSSION ONLY
4. Award presentation by Adam Heinz, on behalf of AIMHI (Academy of International Mobile Healthcare Integration), affiliate of REMSA, to Washoe County and Washoe County Health District, recognizing the Covid-19 Community Triage Line. FOR DISCUSSION ONLY
5. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
6. Commissioners' /County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

7. Presentation by Kelly Echeverria, Washoe County Emergency Manager, on the Emergency Management Accreditation Program (EMAP); and acceptance of a Plaque in recognition of EMAP Accreditation. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [EMAP Staff Report](#)

**8. Proclamations. (FOR POSSIBLE ACTION)**

- 8.A.1. Proclaim September 28, 2021 as National Voter Registration Day. FOR POSSIBLE ACTION

**Attachments:** [Proclamation 9.21 VoterRegistrationDay](#)

- 8.A.2. Proclaim the month of September as National Hunger Action Month. FOR POSSIBLE ACTION

**Attachments:** [9.21 BCC Proclamation National Hunger Action Month](#)

**9. Donations. (FOR POSSIBLE ACTION)**

- 9.A.1. Recommendation to accept donations of [\$11,664.05] and in-kind donations [estimated value \$174,565.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 09-21-21 - Staff Report - Park Donations](#)

- 9.B.1 Recommendation to accept a donation of [\$285.35] from United Way of Northern Nevada and the Sierra to the Washoe County Sheriff's Office for the Victim Advocacy Program, and if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 09-21-21- Sheriff - Victim Advocacy Donation \[\\$285.35\]](#)

**10. Consent Items. (FOR POSSIBLE ACTION)**

- 10.A.1. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Monthly Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report 2021-09-21](#)  
[C&Rs 2021-09-21](#)

- 10.B.1. Recommendation to approve a Lease Agreement between Washoe County and M Chim Family Trust, for continued occupancy of office space for the Incline Justice Court located at 865 Tahoe Boulevard, Incline Village, Nevada, for a 12-month term, effective October 1, 2021 through September 30, 2022 [\$7,836.10 per month; \$94,033.20 for the one-year term]. Community Services. (Commission District 1.) FOR POSSIBLE ACTION

**Attachments:** [BCC 09-21-21 - Staff Report for Incline Justice Court Lease](#)  
[BCC 09-21-21 - Lease Agreement - Incline Village Justice Court](#)

- 10.C.1. Recommend that the Board of County Commissioners retroactively acknowledge the Professional Services Agreement for contagious disease services for Adult Drug Court, between the Second Judicial District Court and Northern Nevada HOPES, in an amount not to exceed [\$7,020], to support the Specialty Court programs, effective July 1, 2021 through June 30, 2022. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 9-21-21 Staff Report ADC-HOPES-CD FY22 District Court \[\\$7,020.\]](#)  
[ADC HOPES CD FY22-SC signed](#)  
[Communicable Disease Testing - N NV HOPES - Appendix A](#)

- 10.C.2. Recommend that the Board of County Commissioners retroactively acknowledge the Professional Services Agreements for behavioral health services for Medication-Assisted Treatment Court between the Second Judicial District Court and Northern Nevada HOPES, in an amount not to exceed (\$120,000), to support the Specialty Court programs, effective July 1, 2021 through June 30, 2022. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 9-21-21 Staff Report MAT-HOPES FY22 District Court \[120,000.\]](#)  
[MAT HOPES FY22-SC signed](#)  
[Med-Assisted Treatment Court - N NV HOPES - Appendix A](#)

- 10.D.1. Recommendation to accept Treasurer's status report for the period ending August 31, 2021, of payment of refunds and interest since last update in the amount of \$2,364,650 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report - Treasurer's status report for the period ending 8.31.2021](#)  
[Status Report for the period ending 8.31.2021](#)

**End of Consent Items**

11. Recommendation to approve reclassification of an Administrative Secretary, pay grade J to Administrative Assistant I, pay grade K (Comptroller); reclassification of a Public Administrator Estate Investigator, pay grade L, to the new classification of Lead Public Administrator Estate Investigator, pay grade M, and create one new full-time Public Administrator Estate Investigator position, pay grade L (Public Administrator); reclassification of a Program Assistant, pay grade K, to Program Coordinator, pay grade L, and a Program Assistant, pay grade K, to Management Analyst, pay grade N (Human Services Agency); reclassification of an Animal Services Assistant, pay grade E to Office Assistant II, pay grade E (Animal Services); reclassification of a Family Court Investigative Specialist, pay grade L to Family Court Investigative Specialist II, pay grade N (Public Defender); reclassification of an Office Support Specialist, pay grade H to Media Production Specialist, pay grade J (Sheriff's Office); reclassification of an Account Clerk II, pay grade H to Office Support Specialist, pay grade H (Library); reclassification of a Deputy County Recorder, pay grade G to Office Assistant II, pay grade E (Recorder's Office); reclassification of a Technology Systems Developer II, pay grade NO to Technology Project Coordinator, pay grade QR (Technology Services); create one new intermittent hourly Investigative Assistant position, pay grade I, and one new intermittent hourly DAS Case Manager position, pay grade J (Alternative Sentencing) as evaluated by the Job Evaluation Committee (JEC); create one full-time position as new classification Community Reinvestment Manager, pay grade Q, and create one full-time position as new classification Grants and Community Program Analyst, pay grade N (Manager's Office) as reviewed and evaluated by Korn Ferry; and authorize Human Resources to make the necessary changes. <https://www.washoecounty.us/humanresources/Careers/index.php> [Total fiscal impact \$540,016; Net fiscal impact \$113,736] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [HR\\_JEC Staff Report 9-21-21 Updated](#)

12. Recommendation to approve the Interlocal Agreement between Washoe County on behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service performed by the Sheriff's Forensic Science Division fees for the retroactive term of July 1, 2021 to June 30, 2022 with a total income of [\$1,000,000.00]. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 09-21-21 - Sheriff - Forensic Services Agreement with Reno](#)  
[\\$1000000](#)  
[Forensic Services Interlocal Agreement between WCSO & RPD](#)

13. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
14. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

## **Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County District Board of Health  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Nevada Development District (WNDD) (alternate)  
Western Regional Water Commission

Vice-Chair Hartung

Community Homelessness Advisory Board (alternate)  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission



Commissioner Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority

Commissioner Jung

Washoe County Animal Services Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Nevada Works (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
NevadaWorks  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District (Jim Shaffer – alternate)  
Western Nevada Development District (WNDD)